

Printing Process: Web offset Binding Process: Perfect bind Magazine trim size:  $9" \times 10 \%$ 

Note: All electronic data will be held for one year from date of last insertion and all media will be destroyed after three months unless otherwise directed

**Preferred file format:** PDF-X1a preferred, some PDFs are acceptable

## FILE SPECIFICATIONS GENERAL GUIDELINES

- Include/embed all fonts and artwork
- Max density of 300 DPI for images & 2400 DPI for line work
  - RGB or Pantone elements must be converted to CMYK
- Files must be properly trapped
- Limit file name to 24 characters including the extensions
- Files must be single pages or spreads, no multipage files
- Do not nest PDF files in other PDFs, EPS files in other EPSs
- 5% minimum dot required to print highlight areas and square-up on edges with fadeoff dot of 3% of each color

## DOCUMENT SETTINGS

- Ads should be built at 100% trim size
- Bleed ads, extend bleed to 1/8" beyond trim on all sides
- Keep live matter ¼" inside trim dimensions on all sides
- Printer marks should be offset .167" when creating PDF-X1a files.
   Marks are not to touch live image or bleed areas
- Spread Ads: Keep live matter ¼" away from either side of center or ½" total across the gutter

## **FONTS**

- 4-color black type is not preferred
- To create rich black use 100% K and 60% C
- Free fonts or system fonts should not be used. If used, they must be outlined
- Do not apply styles to basic fonts, use the actual font
  - 4-color type should not exceed 300% density
- To avoid low-res (soft type)
   or 4-color black type,
  type should be set in InDesign
   or Illustrator and not
   in Photoshop
  - Reverse type should use a dominant color (usually 70% or more) for the shape of the letters and should be trapped when practical and not detrimental to the appearance of the job
  - Color or reverse type and line art should not be less than .007 at the thinnest area. Single color type and line art should not be less than .004 at the

## **PAGE SPECIFICATIONS**

**Trim Size**  $9" \times 10^{7}/8"$ 

Full Page *Bleed*  $9 \frac{1}{4}$ " ×  $11 \frac{1}{8}$ "

Full Page Non-Bleed (w/safety)  $7\frac{3}{4} \times 10^{\circ}$ 

Spread Trim  $18" \times 10\%"$ 

Spread Full Gutter *Bleed* 18  $\frac{1}{4}$ " × 11  $\frac{1}{8}$ "

Spread Non-Bleed  $16.34^{\circ} \times 10^{\circ}$ 

1/2 Page H 9"x 51/8"

1/2 Page H *Bleed* 91/4" x 53/8"

1/2 Page V 43/8" × 107/8"

 $\frac{1}{2}$  Page V *Bleed*  $4\frac{5}{8}$ " × 11  $\frac{1}{8}$ "

 $\frac{1}{3}$  Page V 2 % "x 10 %"